



# Ministry of Local Government

FFA House - 4 Gladstone Road  
Box 2133, Government Buildings, Suva, Fiji

Telephone: (679) 3304-364  
Facsimile: (679) 3313-515

**22 October 2024**

## **Expression of Interest (EOI) – Principal Town Planner (Acting)**

As per CSRMU guidelines, the Ministry requires an efficient Principal Town Planner (Acting) to effectively assist Acting Director Town & Country Planning in providing services to the Department of Town & Country Planning. The acting appointment will be for six (6) months.

Any member of the staff who would be keen to Act on this role will need to respond to Expression of Interest notification. The Acting remuneration will be paid 95% of the difference of your salary and Band K, \$64,556.35, Step 1 which is the salary band of Principal Town Planner.

The expression of interest EOI submissions must include a cover letter of no more than two pages detailing how you meet the qualifications, knowledge, experience, skills and abilities required for the position and current curriculum vitae. Please also provide contact details of two referees. The role description for the position is available on the Ministry of Local Government website – [www.mlg.gov.fj](http://www.mlg.gov.fj).

If you are interested in applying for the position and would like more information, please contact [mlgvacancy@gmail.com](mailto:mlgvacancy@gmail.com).

### **CLOSING DATE:**

Applications must be submitted by 4.30pm on Sunday, 27 October, 2024

Late applications will not be considered.

Thank you,

Seema Sharma

**Permanent Secretary for Local Government**